

Cabinet

Monday 12 February 2018 at 6.00 pm

Board Rooms 3, 4 & 5 - Brent Civic Centre

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader
Farah	Lead Member for Housing and Welfare Reform
Hirani	Lead Member for Community Wellbeing
Miller	Lead Member for Stronger Communities
M Patel	Lead Member for Children and Young People
Southwood	Lead Member for Environment
Tatler	Lead Member for Regeneration, Growth, Employment and Skills

For further information contact: James Kinsella, Governance Manager: 020 8937 2063; james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

Agenda

Introductions, if appropriate.

Item	Page
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1	Apologies for Absence	
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2	Declarations of Interest	
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Members are invited to declare at this stage of the meeting, any relevant personal and prejudicial interests and discloseable pecuniary interests in any matter to be considered at this meeting.

3	Minutes of the Previous Meeting	1 - 12
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To approve the minutes of the previous meeting on 15 January 2018 as a correct record.

4	Matters Arising	
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To consider any matters arising from the minutes of the previous meeting.

5	Petitions (if any)	
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To discuss any petitions from members of the public, in accordance with Standing Order 66.

6	Reference of item considered by Scrutiny Committees (if any)	13 - 20
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To consider reference reports from any of the Council's three Scrutiny Committees.

7	Budget and Council Tax 2018/19	
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REPORT TO FOLLOW

The purpose of this report is to set out the Council's budget proposals for 2018/19 and to update the medium-term budget outlook. It also sets out the results of the consultation and scrutiny processes. Subject to discussion at the Cabinet meeting these will form the basis of the budget to be agreed at the Full Council meeting of 26 February 2018.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Ravinder Jassar, Head of Finance

Tel: 0208 937 1487

ravinder.jassar@brent.gov.uk

8 Housing Revenue Account (HRA) Budget and Rent-setting for Council Dwellings for 2018/19 21 - 46

This report sets out the Housing Revenue Account (HRA) forecast outturn for 2017-18 and the proposed HRA budget for 2018/19 as required by the Local Government and Housing Act 1989. This report also sets out, for information, rent-setting proposals for stock managed by Hillside (Hyde Group) and for the Residential Pitches portfolio. The report also summarises the key expenditure priorities and expectations for service delivery through the HRA budget and key policy developments likely to have an impact during the year, highlighting the principal risks.

Ward Affected:
All Wards

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)
Contact Officer: Hakeem Osinaike, Operational Director Housing
Tel: 020 8937 2023
Hakeem.Osinaike@brent.gov.uk

9 National Non-Domestic Rates - Discretionary Discount Schemes 47 - 124

The government announced in the 2017 March statement that it would make funding available to councils for 4 years from 2017/18 to enable them to introduce their own discretionary discount scheme. Cabinet agreed the discount scheme for revaluation support for 2017/18 at its meeting on 24 July 2017, however the amount of relief awarded to date is short of the allocation from central government for 2017/18 and any shortfalls in spending cannot be used in subsequent years. This report therefore seeks amendment of the 2017/18 scheme in order to ensure full take up of the allocation for 2017/18. It also seeks approval of the proposed scheme for 2018/19 as detailed in this report and in Appendix 1.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Margaret Read, Director of Brent Customer Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

10 Quarter 3 Financial Performance Report 125 - 138

This report sets out the forecasts, as at 31 December, of income and expenditure against the revenue and capital budget for 2017/18, and other key financial data. The actual spend information in the report is to 30 November 2017, and the forecasts were prepared and finalised as at 31 December.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Benjamin Ainsworth, Head of Finance
Tel: 020 8937 1731
benjamin.ainsworth@brent.gov.uk

11 Northwick Park One Public Estate Update

139 - 178

The purpose of this report is to update Cabinet on Northwick Park One Public Estate initiative, and approve execution of a variation agreement to the existing Memorandum of Understanding, in order for the partners to deliver the vision.

Ward Affected:
Northwick Park

Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Sarah Chaudhry, Head of Strategic Property
Tel: 020 8937 1705
sarah.chaudhry@brent.gov.uk

12 Lease of Former Douglas Avenue Nursery, 1a Douglas Avenue, Wembley

179 - 190

This report seeks the approval to lease the Former Nursery at 1A Douglas Avenue to a Charity known as Unlocking Potential.

Ward Affected:
Wembley Central

Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Sarah Chaudhry, Head of Strategic Property
Tel: 020 8937 1705
sarah.chaudhry@brent.gov.uk

13 Children and Social Work Act 2017 - The 'Local Offer' for Care Leavers

191 - 210

The purpose of this report is to seek approval from Cabinet regarding Brent's Local Offer for care leavers. The Children and Social Work Act (CSWA) 2017 aims to improve support for looked after children especially for those leaving care. This report outlines the main legislative changes in the Children and Social Work Act 2017 and how Brent aims to implement those changes locally to ensure that our care leavers have the brightest future.

Ward Affected:
All Wards

Lead Member: Lead Member for Children and Young People (Councillor Mili Patel)
Contact Officer: Nigel Chapman, Operational Director Integration & Improved Outcomes

14 Authority to Direct Award Contracts for Speech And Language Therapy 211 - 216

This report makes recommendations regarding the procurement of two contracts for the provision of speech and language therapy to support Children with Special Educational Needs and Disabilities (SEND).

Ward Affected:
All Wards

Lead Member: Lead Member for Children and Young People (Councillor Mili Patel)
Contact Officer: Brian Grady, Operational Director, Safeguarding, Partnerships & Strategy
Tel: 0208 937 4173
Brian.Grady@brent.gov.uk

15 Authority to Contract Placements for Children with Special Education Needs And Disabilities (SEND) And Looked After Children through the West London Alliance Dynamic Purchasing Vehicles 217 - 224

This report seeks Cabinet agreement for a variation to the electronic tendering system proposed for the contracting of Independent and Non-maintained Special School placements for children with SEND. It also seeks Cabinet agreement to utilise the West London Alliance electronic tendering systems for the contracting of Children's Home and Independent Fostering Agency placements for Looked After Children.

Ward Affected:
All Wards

Lead Member: Lead Member for Children and Young People (Councillor Mili Patel)
Contact Officer: Shirley Parks, Head of Partnerships, Planning and Performance
Tel: 020 8937 4529
Shirley.Parks@brent.gov.uk

16 i4B Business Plan 2018/19 225 - 284

This paper presents the i4B Holdings Ltd Business Plan for 2018/19 to Cabinet for Shareholder approval in February 2018. It also includes a number of other matters which require Shareholder approval.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Sadie East, Head of Transformation
Tel: 020 8937 1507
sadie.east@brent.gov.uk

This report seeks agreement on the approval of a one-year extension to the Voluntary Sector Initiative Fund Infrastructure Grant for CVS Brent from 1 April 2018-31 March 2019. The proposed grant will total £160K per annum. The report also seeks an increase to the financial level delegated to relevant Officers for the award of grants under the Brent Advice Fund.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Pascoe Sawyers, Head of Strategy and Partnerships
Tel: 020 8937 1045
pascoe.sawyers@brent.gov.uk

18 Authority to Award a Contract For Clement Close Sensory Impairment Supported Living Scheme 291 - 316

In accordance with Contract Standing Orders 88, this report seeks Cabinet authority to award a care and support contract for the Sensory Impairment scheme at Clement Close. This service has been developed to meet the needs of people who have a Sensory Impaired such as deafblind.

This report summarises the rational for this request and the impact on the wider community as well as the financial implication on the London Borough of Brent. The report also outlines the tendering process which was conducted through the Accommodation Plus 2017 Dynamic Purchasing System (DPS).

Ward Affected:
All Wards

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Helen Woodland, Operational Director, Adult Social Care
Tel: 020 8937 6168
helen.woodland@brent.gov.uk

19 On-Street Parking Management Review

317 - 330

This report provides Cabinet with an update on the On-Street Parking Management Review further to the approval by Cabinet on 24th July 2017, for an initial programme of introducing new Controlled Parking Zones (CPZs) and reviewing existing CPZs. It provides details of an analysis of feedback from the public to identify levels of demand for changes and whether these should be considered for inclusion in our Parking Management Review programme. It also considers anticipated future levels of demand and a continuing annual review programme.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment (Councillor Eleanor Southwood)
Contact Officer: Sandor Fazekas, Projects

Development Manager, Highways and
Infrastructure
Tel: 020 8937 5113
Sandor.fazekas@brent.gov.uk

20 CCTV Parking Enforcement of School Keep Clear Markings 331 - 336

The purpose of this report is to inform Cabinet of the results of the School Keep Clear re-mountable CCTV camera enforcement trial which commenced in September 2017.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment
(Councillor Eleanor Southwood)
Contact Officer: Tony Kennedy, Head of
Highways and Infrastructure
Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

21 Adoption of Revised Planning Design Guide for the Mapesbury and Roe Green Village Conservation Areas 337 - 442

The design guides for both the Mapesbury and Roe Green Village Conservation Areas were identified for updating due to age and also potential development pressures that might otherwise dilute the special character of the Conservation Areas. If adopted by Cabinet, the documents will replace the existing design guides for the areas. The consultation responses in relation to the Mapesbury guide also identified concerns that the boundary of the conservation area is not a reflection of the extent of area that should have this status. The report also sets out how this issue can be addressed.

Ward Affected:
Mapesbury;
Queensbury

Lead Member: Lead Member for Regeneration,
Growth, Employment and Skills (Councillor
Shama Tatler)
Contact Officer: Mark Price, Planning Policy
and Projects
Tel: 020 8937 5236
mark.price@brent.gov.uk

22 Decision to delegate authority for the award of contract for a delivery partner for Peel Project, and for approval to amend red line and for appropriation for the Peel Site 443 - 470

The regeneration of South Kilburn is a fifteen year programme that is approximately half way through. It aims to transform the area into a sustainable and mixed neighbourhood and create a real sense of place and belonging. This report seeks various approvals from Cabinet in relation to the Peel Project site.

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration,
Growth, Employment and Skills (Councillor
Shama Tatler)
Contact Officer: Jill Rennie, Senior Project
Manager, Estate Regeneration
Tel: 020 8937 2556
jill.rennie@brent.gov.uk

23 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under Part 1, Schedule 12A of the Local Government Act 1972, namely Paragraph 3 “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”:

- Agenda Item 12
 - Lease of Former Douglas Avenue Nursery, 1A Douglas Avenue, Wembley HA0 4DT – **Appendix 2**
- Agenda Item 18
 - Authority to Award a Contract For Clement Close Sensory Impairment Supported Living Scheme – **Appendix 1**
- Agenda Item 22
 - Decision to delegate authority for the award of contract for a delivery partner for Peel Project, and for approval to amend red line and for appropriation for the Peel Site – **Appendix 5**

24 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraph 39 of the Council’s Access to Information Rules (part 2 of the Constitution).

Date of the next meeting: Monday 12 March 2018



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.